

Education 97/197, Section 1
Independent Field Studies
INFORMATION SHEET
Instructor: Richard McCallum, PhD

General Information: Education 97/197 is a Field Studies course designed to provide UC Berkeley students with the opportunity to gain experience in the education field while providing a service to the community. Education 97 is for students with less than 60 units (freshmen and sophomores); Education 197 is for students with 61 or more units (juniors and seniors). ED 97/197 is offered during Fall and Spring semesters. (Section 1 may be offered in summer.)

Section 1: There are roughly 40 sections of Education 97/197 in various educational settings such as Berkeley Public Schools, Student Learning Center, etc. For organizations that do not have a pre-set section, there is Section 1, the Independent Field Studies Project. For Section 1, students must find their own volunteer site and submit a Proposal Form to have it approved. Most activities involve tutoring; the project must be education related.

Signing up: Fill in the Section 1 Proposal Form by writing a brief description of the project, getting the signature of your sponsor, and turning the form in to GSE, 1600 Tolman Hall **by Wednesday of the 5th week of the semester.**

TB test: All tutors must pass a tuberculin test before working with school children. Cal students can take a TB test free of charge at the Tang Center. Check their website for drop-in hours.

Units translated into hours: Tutors receive one unit of credit for a total of 45 hours of field work. This averages out to approximately 3 hours per week during a 15-week semester. You may take up to four units in a given semester, but be realistic: only commit to as many hours as you can reasonably devote to tutoring. Hours are flexible, so you can choose the times that work best for you. It is recommended that you tutor at least two (preferably three) times a week rather than going once a week. Travel time cannot be included in overall hours. Below is a short table outlining how many hours of field placement are required for respective number of units.

Units	Hrs/Semester
1	45
2	90
3	135
4	180

Timesheet: You will be responsible for keeping your own timesheet. At the end of the semester, your timesheet must be initialed by the teacher/supervisor in whose class you are tutoring. You must use either the standard EDUC 97/197 timesheet or a timesheet made by your agency. If you use an agency timesheet, make sure to include the following information: your name, student ID#, semester, course (97 or 197), section number (1), total number of hours worked, and number of units completed (verified by the number of hours initialed on your timesheets).

Timesheets must be submitted to GSE, 1600 Tolman Hall, attn Richard McCallum, (8-noon and 1-4pm) by the last day of instruction for the semester.

If you have any questions not covered on this information sheet, please e-mail the ED 97/197 assistant at ed97_197@berkeley.edu or call 642-5345.