

SUMMER 2012 COURSE PROPOSAL

DUE DATE: SEPTEMBER 30TH, 2011

Please complete one form for each course and email to Jeanette Luong

luongj@berkeley.edu

Course Informations

Course Number: _____ How many section(s): _____

Est. Enrollment: _____ Max Enrollment Limit: _____

Course Title: _____

Preferred Days & Time: _____

Requested Room Characteristics: _____

Session: 1st 6 week (5/21 – 6/29/2012) 10 week (6/4 – 8/10/2012) 8 week (6/18 - 8/10/2012)
 2nd 6 week (7/2 – 8/10/2012) 3 week (7/23 – 8/10/2012) special 6 week (6/18 - 7/30/2012)

Is this course open to the general public? Yes No

Has this course been approved for the Fall/Spring semester? Yes No

Has this course been approved for the Summer? Yes No

If yes, please attach a copy of the most recent course syllabus.

If not, a course approval form is required (**See Jeanette Luong**)

Instructor Informations

Name of Instructor of Record: (GSE Fac.) _____

Instructor Phone: _____ Email: _____

For GSE Faculty--Will teaching this course in summer impact instructional offerings or workload during the fall or spring semester? Yes No

Actual Instructor(s) Name (only if different from above) _____

Actual Instructor(s) Phone: _____ Email: _____

Other

Additional Comments Re: Course Needs _____

****PLEASE NOTE: Summer Sessions has a No-Cancellation policy. Therefore, the proposing faculty member or AREA will be responsible for identifying and locating summer instructor(s) for each course and section.**

SUBMITTED BY: _____ **DATE:** _____

For office use only

Date Received _____ GSE Review: _____ UCB/SS Submissions: _____ Room Assigned: _____